

Chandigarh Engineering College – CGC, Landran, Mohali

(An Autonomous Institution, NAAC Accredited, NBA Accredited, Affiliated to I.K. Gujral Punjab Technical University, Kapurthala)

Department of Applied Sciences

Minutes of the Physics Board of Studies (BoS) Meeting

1. Meeting Details

- **Date:** May 20, 2025
- **Time:** 11:30 am to 1:30 pm
- **Venue:** Conference Room, Block 9 First Floor
- **Mode:** Physical
- **BoS Meeting No.:** 1st

2. Attendance

Name of the Chairperson:

Dr. Harpal Singh	Professor & HOD, Applied Sciences Department
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List of Internal Members:

Name	Designation
Dr. Sham Singh	Associate Professor
Ms. Namarta Thakur	Assistant Professor (Convener)
Dr. Vidushi Karol	Assistant Professor
Dr. Harsimranjot Kaur	Assistant Professor
Dr. Anita Kumari Manhas	Assistant Professor
Ms. Lisha	Assistant Professor
Ms. Tanveer Kaur	Assistant Professor

List of External Members:

Name	Designation
Dr. H.M. Mittal	Professor, Department of Physics, NIT Jalandhar
Dr. Vishal Sharma	Professor, Institute of Forensic Science & Criminology, Panjab University, Chandigarh
Dr. Raj Kumar,	Associate Professor, Department of Physics, Thapar University, Patiala
Mr. Vishal Jolly	Director, Laboratory Instrument Co., Ambala Cant

Handwritten signature: Vishal Sharma

Handwritten signature: Raj Kumar
20.5.25

Special Invitees (if any):

- Nil

Members Absent (with or without intimation):

- Nil

3. Agenda Items

Item No. 1: Welcome Address by the Chairperson, BoS

The Chairperson gave a welcome speech to foster a cooperative environment for the upcoming session. The speech emphasised the value of creativity and academic achievement, outlined strategic priorities, encouraged proactive participation, and restated the board's shared commitment to advancing educational goals. The chairperson expressed confidence in the members' ability to advance important, forward-looking initiatives.

Item No. 2: Introduction of BoS Members.

The chairperson introduced all the External as well as Internal Board of Studies Members during his address.

Item No. 3: Brief Overview of Autonomy Status and Vision for Curriculum Enrichment.

The chairperson gave a brief summary of the institution's autonomy status and mentioned that CEC-CGC has been granted autonomous status for 10 years, w.e.f. 2025-26 academic year.

Item No. 4: To consider and approve the Study Scheme, Course Codes and Syllabus of Physics of First, Second Semester and Bridge course of B. Tech programmes w.e.f. Academic year 2025-26.

Resolved that the course code and course name as presented in the meeting is recommended and approved for the subjects: Engineering Physics, Engineering Physics Lab, and Bridge Course –Physics:

- | | |
|---|----------------------------|
| a) Subject Name: Engineering Physics | Subject Code: 25C1PHU-101 |
| b) Subject Name : Engineering Physics Lab | Subject Code : 25C1PHU-111 |
| c) Subject Name: Bridge Course –Physics | Subject code: 25C1PHU-B1 |

Yashwanth M. Das
V. Sankar

[Signature]

[Signature]

Raj Kumar

2. Resolved to approve the study scheme and syllabus by the members after the discussion.

3. Detailed syllabus: After the discussion on the Engineering Physics, Engineering Physics Lab, and Bridge Course - Physics syllabus, it was decided that the following changes are recommended and approved by the members:

- Units 1-4, 7: No changes were suggested by the BOS member.
- Unit 5: Quantum Theory: The depth of topic was specified upto energy and momentum operators. The title of the last topic was revised to "Particle in 1D Box" from "Application to Particle in a Box".
- Unit 6: The topic "Introduction to Holography" was replaced with "Application of Lasers" to provide a broader coverage of laser applications.
- Unit 8: The following topics were removed:
Synthesis techniques (Sol-gel and ball milling process)
Basic characterization techniques (XRD, SEM, and TEM)
Applications of nanomaterials
- No changes were suggested in Engineering Physics Lab and Bridge Course syllabus.

Item No. 5: Discussion on Course Outcomes (COs):

No changes were suggested in COs of Engineering Physics , Engineering Physics Lab and Bridge Course.

Item No. 6: Discussion/Suggestions on Textbooks/Reference Books.

It was recommended to remove the following book after the removal of basic characterization techniques from Unit 8:

Materials Characterization: Introduction to Microscopic and Spectroscopic Methods by Yang Leng ,Wiley Pub.

Item No. 7: Any Other point with the Permission of the Chair.

No

Farish M. M.
Visualiser



Prof. Kumar

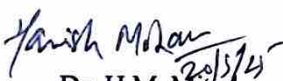
4. Action Points

Sr. No.	Action points	Deadline
1	Revise syllabus of Engineering Physics (25C1PHU-101), Engineering Physics Lab (25C1PHU-111), Bridge Course Physics (25C1PHU-B1)	After the approval from academic council
2	Upload BoS-approved syllabus on website	After the approval from academic council

Vote of Thanks

The convener thanked all of the board of studies members for their insightful contributions to the curriculum's improved design and acknowledged the lively conversation that took place during the meeting.


 Dr. Harpal Singh
 Chairperson, BoS
 Professor & HOD – Applied Sciences

 Dr. H.M. Mittal (Professor, Department of Physics, NIT Jalandhar)	 Dr. Vishal Sharma (Professor, Institute of Forensic Science & Criminology, Panjab University, Chandigarh)	 Dr. Raj Kumar (Associate Professor, Department of Physics, Thapar University, Patiala)	 Mr. Vishal Jolly (Director, Laboratory Instrument Co., Ambala Cant)
 Ms. Namarta Thakur Assistant Professor (Convener)	 Dr. Sham Singh Associate Professor (Member)	 Dr. Vidushi Karol Assistant Professor (Member)	 Dr. Harsimranjot Kaur Assistant Professor (Member)
 Ms. Tanveer Kaur Assistant Professor (Member)	 Ms. Lisha Associate Professor (Member)	 Dr. Anita Kumari Assistant Professor (Member)	

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Punjab Technical University, Kapurthala)*

Department of Applied Sciences

Minutes of the Board of Studies (BoS) Meeting (Chemistry)

1. Meeting Details

- **Date:** 16th May, 2025.
- **Time:** 10:00 am to 2:00 pm
- **Venue:** Conference Room, Block-9 First Floor
- **Mode:** Physical Mode
- **BoS Meeting No.:** 1st

2. BoS Members present

Name of the Chairperson:

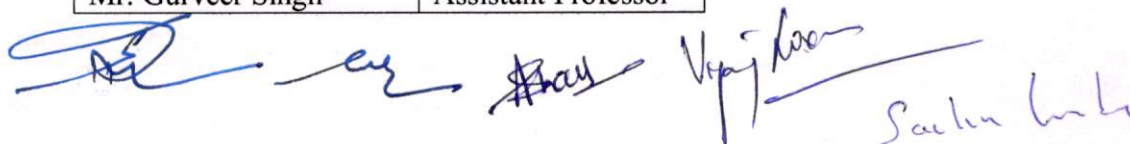
Dr. Harpal Singh	Professor & Head (Chairperson)
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List of External Members

Name	Designation
Dr. Gaurav Bhargava	Professor
Dr. Vijay Luxami	Professor
Dr. Aman Bhalla	Associate Professor
Mr. Sachin Lamba	Managing Director

List of Internal Members

Name	Designation
Dr. Monika Sharma	Assistant Professor (Convener)
Dr. Meena Devi	Associate Professor
Dr. Shalini Verma	Associate Professor
Dr. Preeti Mehta	Assistant Professor
Dr. Ayushi Jain	Assistant Professor
Dr. Suvidha Pandey	Assistant Professor
Mr. Gurveer Singh	Assistant Professor



Members Absent (with or without intimation):

Nil

3. Agenda Items**Item No. 1: Welcome Address by the Chairperson, BoS.**

The Chairperson presented a welcoming address to the Board of Studies, establishing a collaborative atmosphere for the forthcoming session. The address highlighted the significance of innovation and academic success, delineated strategic priorities, promoted proactive engagement, and reiterated the board's collective dedication to furthering educational objectives. The Chairperson conveyed assurance in the members' pooled competence to propel significant, future-oriented activities.

Item No. 2: Introduction of BoS Members

The chairperson introduced all the External as well as Internal Board of Studies Members during his address.

Item No. 3: Brief Overview of Autonomy Status.

The Chairperson started the meeting with brief overview of autonomy status of the institution. He stated that CEC-CGC has got Autonomous Status for 10 years starting from 2025-26.

Item No. 4: To consider and approve the Study Scheme, Course Codes and Syllabus of Chemistry & Environmental Sciences of First and Second Semester of B.Tech programmes for the Academic year 2025-26.

1. Resolved that the course code and course name as presented in the meeting is recommended for the subjects: **Chemistry, Chemistry Lab. and Environmental Sciences.**

a) Subject Name: Chemistry-I

Subject code: 25C1CHU-101

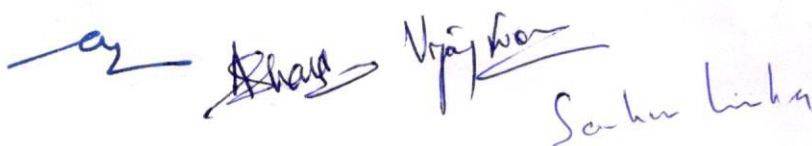
b) Subject Name: Chemistry-I Lab

Subject code: 25C1CHU-111

c) Subject Name: Environmental Sciences

Subject code: 25C1ESU-101

2. Resolved to approve the study scheme and syllabus by the members after the discussion.
3. Detailed syllabus: After the discussion on the chemistry theory syllabus it was decided that the following changes are recommended and approved by the members:



- i) The sequencing of the units has been altered according to the members' discussion.
- ii) Roman numerals utilized for unit enumeration are substituted with Arabic numerals (1, 2, 3, ..) as demonstrated in the meeting.
- iii) In Unit-1 two newly added topics are recommended and approved which are: Eigen values and Eigen functions, Quantum numbers. According to their suggestions, the topics: Particle in a box to be rewritten as Particle in 1-D box, benzene and aromaticity will be specified up to 6π electrons using Huckel rule have been implemented.
- iv) In unit-2, the Hydrogen bonding and its types has been incorporated into the existing syllabus by eliminating Potential energy surfaces.
- v) In unit-3, Molecular geometries must be specified using VSEPR theory up to 6 electron pairs as per discussion.
- vi) In Unit 4, following the discussion with the Board of Studies, the topic of the ion exchange process has been incorporated as a replacement for the lime soda process due to its higher advantageous nature.
- vii) In unit-5, Interpretation of ^1H NMR of simple molecules for cyclic and acyclic compounds up to 6 carbon atoms are incorporated as per discussion.
- viii) In unit-6, Representation of 3 dimensional structures by Fischer, Wedge, sawhorse and New man projections and sequence of some contents have been changed as per suggestions which are as follows: Diastereomers, chirality and its types, enantiomers, optical activity. Determination of R/S configuration for simple molecules must be specified for one chiral center and E & Z configuration should also be incorporated. Conformational analysis should be explained by Newman projection.
- ix) In unit-7, the chapter should start with introduction of the types of organic reactions followed by reactive intermediates (carbocation, carbanion and free radicals) in continuity to electrophiles and nucleophiles. Aliphatic and aromatic molecules should be mentioned to specify the Substitution and Nucleophilic reactions.
- x) In Chemistry-I Lab there is no change in the contents as presented in the meeting and is approved by the external BoS members.
- xi) In Environmental sciences, no change has been suggested in the syllabus by the external members. The presented syllabus is approved as per the discussion.

Item No. 5: Discussion on Course Outcomes (COs).

External members inputs have been solicited, and following thorough discussion, the presented COs have been approved except one CO of chemistry theory. The change in the CO is – to analyse the data by using different spectroscopic techniques.

Item No. 6: Discussion/Suggestions on Textbooks/Reference Books.

Resolved to implement the added reference books in chemistry-I by the BoS members.

Item No. 7: Any Other point with the Permission of the Chair.

No

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Vijay Kumar
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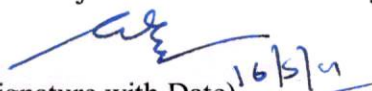
The BoS Convener delivered a heartfelt vote of thanks to all Board of Studies members, acknowledging their dedication and collaborative efforts in finalizing the syllabus. Gratitude was expressed for their insightful contributions, constructive dialogue, and commitment to academic rigor, which ensured alignment with global standards and stakeholder needs. The convener concluded by applauding the collective expertise that drove the successful outcome and reaffirmed confidence in future initiatives.

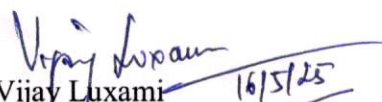
7. Signatures


Chairperson, BoS
 Name: Dr. Harpal Singh
 Designation: Professor and Head

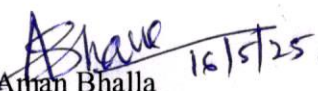
(Signature with Date)

Dr. Gaurav Bhargava Dr. Gaurav Bhargava
 Professor, Department of Chemical Sciences
 IKG Punjab Technical University, Main Campus, Kapurthala


 (Signature with Date) 16/5/25


 Dr. Vijay Luxami 16/5/25
 Professor, Department of Chemistry and Biochemistry
 Thapar University, Patiala.

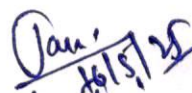
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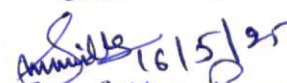

 Dr. Aman Bhalla 16/5/25
 Associate Professor, Department of Chemistry and Centre of Advanced Studies in Chemistry
 Panjab University, Chandigarh

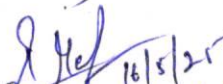
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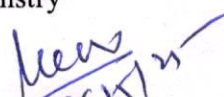
Mr. Sachin Lamba
 Managing Director


 Dr. Monika Sharma 16/5/25
 Assistant Professor
 Applied Sciences
 (Convener)


 Dr. Ayushi Jain 16/5/25
 Assistant Professor
 Applied Sciences
 (member)

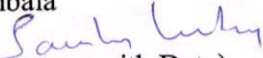

 Dr. Subidha Pandey 16/5/25
 Assistant Professor
 Applied Sciences.
 (member)


 Dr. Preeti Mehta 16/5/25
 Assistant Professor
 Applied Sciences
 (Member)


 Dr. Meena Devi 16/5/25
 Associate Prof.
 APP. sci
 (Member)


 Dr. Shalini Verma 16/5/25
 Associate Prof
 App sci
 (member)

V.L. Scientific Udyog
Ambala


(Signature with Date)

16/5/25
Gaurveer Singh
Asst. Prof.
Applied sciences
5/5

Annexures:

- Annexure I: Agenda Copy is attached
- Annexure II: Attendance Sheet of BoS members
- Annexure III: Approved study scheme, course code and detailed syllabus of Chemistry-I course code-25C1CHU-101 attached as Annexure III.
- Annexure IV: Approved study scheme, course code and detailed syllabus of Chemistry-I Lab course code-25C1CHU-111 attached as Annexure IV.
- Annexure V: Approved study scheme, course code and detailed syllabus of Environmental sciences course code-25C1ESU-101 attached as Annexure V.
- Annexure IV: PPT attached

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Department of Applied Sciences

Minutes of the Mathematics Board of Studies (BoS) Meeting

1. Meeting Details

- **Date:** May 19, 2025
- **Time:** 10:00 am to 12:30 pm
- **Venue:** Conference Room, Block 9 First Floor
- **Mode:** Physical
- **BoS Meeting No.:** 1st

2. Attendance

Name of the Chairperson:

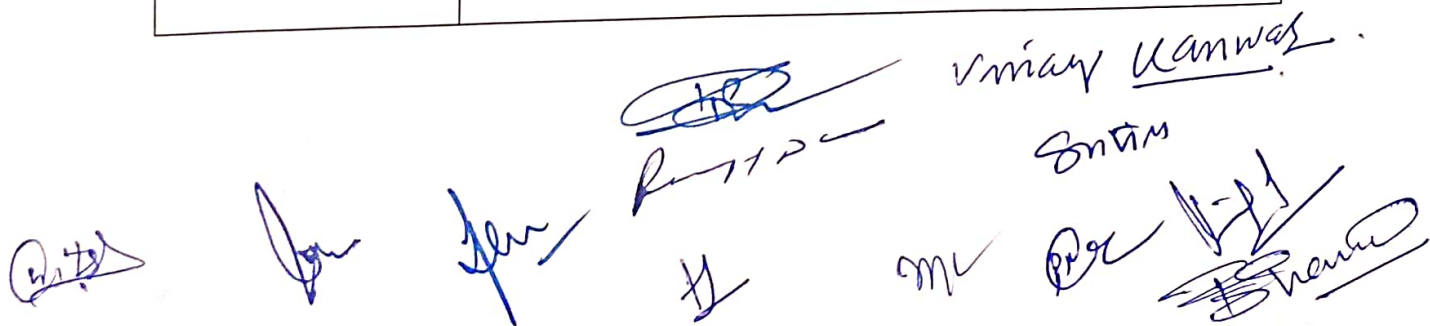
Dr. Harpal Singh	Professor & HOD, Applied Sciences Department
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List of Internal Members:

Name	Designation
Dr. Priyanka Kaushal	Professor (Convener)
Dr. Manpreet Kaur	Associate Professor
Dr. Heena Dua	Assistant Professor
Dr. Pushwinder Singh	Assistant Professor
Ms. Jasdeep Kaur	Assistant Professor
Dr. Priti Sharma	Assistant Professor
Mr. Gitesh Suri	Assistant Professor

List of External Members:

Name	Designation
Dr. Rajesh Narula	Assistant Professor, Department of Mathematical Sciences IKG Punjab Technical University, Main Campus, Kapurthala
Dr. Vinay Kanwar	Professor, Department of Mathematics UIET, Chandigarh



 Vinay Kanwar

Dr. Satish Kumar Sharma	Professor, Department of Mathematics Thapar Institute of Engineering & Technology, Patiala
Mr. Jaswinder Singh	Senior Manager, Grazitti Learning and Development

Special Invitees (if any):

- Nil

Members Absent (with or without intimation):

Nil

3. Agenda Items

Item No. 1: Welcome Address by the Chairperson, BoS

The Chairperson welcomed all members of the Board of Studies, including external experts and internal faculty. The Chairperson highlighted the importance of the meeting in reviewing and updating the curriculum to align with academic, industry standards.

Item No. 2: Introduction of BoS Members.

The chairperson introduced all the External as well as Internal Board of Studies Members during his address.

Item No. 3: Brief Overview of Autonomy Status and Vision for Curriculum Enrichment.

The Chairperson commenced the meeting with brief overview of autonomy status of the institution and added that CEC-CGC has got Autonomous Status for a period of 10 years w.e.f academic year 2025-26.

Item No. 4: To consider and approve the Study Scheme, Course Codes and Syllabus of Mathematics of First, Second Semester and Bridge course of B. Tech programmes w.e.f. Academic year 2025-26.

Resolved that the course code and course name as presented in the meeting is recommended and approved for the subjects: Engineering Mathematics - I, Engineering Mathematics - II and Bridge Course – Mathematics:

Handwritten signatures and notes:

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Smta
P. K. Singh
M. Singh
B. Singh

a) Subject Name: Engineering Mathematics - I

Subject code: 25C1EMU-101

b) Subject Name: Engineering Mathematics - II

Subject code: 25C1EMU- 201

c) Subject Name: Bridge Course - Mathematics

Subject code: 25C1EMU - B2

2. Resolved to approve the study scheme and syllabus by the members after the discussion.
3. Detailed syllabus: After the discussion on the Engineering Mathematics – I, Engineering mathematics – II and Bridge Course - Mathematics syllabus, it was decided that the following changes are recommended and approved by the members:

I. Engineering Mathematics – I:

- (i) In Unit I, it was decided to add the topic 'Taylor and Maclaurin's series of one variable' by the all the board members.
- (ii) In Unit III (Engineering Mathematics – I), it was decided by all the members to remove 'Taylor's Theorem (Statement only), Maclaurin's series of two variables and Lagrange's method of multipliers' and to retain 'Maxima and minima for function of two variables' only.

II. Engineering Mathematics – II:

- (i) In Unit III, board members decided to retain 'Applications to electric RLC circuits and Simple harmonic motion'. Further it was decided to remove 'Ricatti's equation, Clairaut's equation and Orthogonal Trajectories of given family of curves' in order to streamline the contents effectively.
- (ii) Board members discussed the proposed syllabus intensively and it was further decided that Unit IV is already conceptually and content wise quite heavy; so it was resolved to eliminate 'surfaces orthogonal to a given family of surfaces, non linear first order equations and Charpit's method'.

- III. Bridge Course – Mathematics:** No change was proposed and same was approved by the board members.

[Handwritten signatures and initials at the bottom of the page, including "Vijay Kumar", "Santosh", and others.]

Item No. 5: Discussion on Course Outcomes (COs): In Engineering Mathematics – II, as per the inputs of the board members, CO2 and CO4 were updated as:

CO2: explain the concept of vector spaces and determine the eigen values and eigen vectors of square matrix to examine its diagonalization.

CO4: formulate and solve linear partial differential equations using appropriate methods.

Item No. 6: Discussion/Suggestions on Textbooks/Reference Books.

It was recommended to add the following book for strengthening the concepts of Engineering Mathematics – I:

G.B. Thomas, R.L. Finney “Calculus and Analytic Geometry” 9th edition, Pearson, Education.

Item No. 7: Any Other point with the Permission of the Chair.

No

4. Action Points

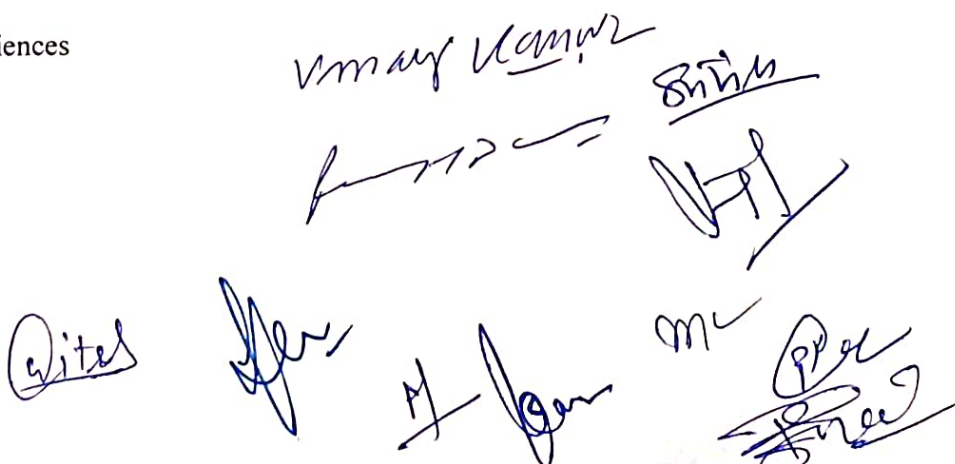
Sr. No.	Action points	Deadline
1	Revise syllabus of 25C1EMU101, 25C1EMU201 and 25C1EMUB2	After the approval from academic council
2	Upload BoS-approved syllabus on website	After the approval from academic council

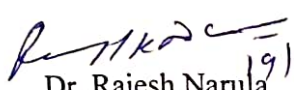
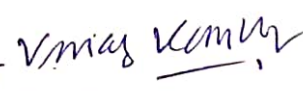
Vote of Thanks

Convener appreciated the interactive discussion throughout the meeting by all the board members and thanked for all the valuable inputs for the better designing of the curriculum.


Dr. Harpal Singh

Chairperson, BoS
Professor & HOD – Applied Sciences



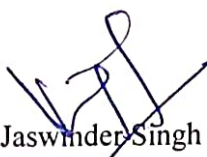
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Dr. Rajesh Narula Dr. Vinay Kanwar

Associate Professor,
IKG PTU Kapurthala

Professor,
UIET, Chandigarh


Dr. Satish Kumar
Sharma

Professor, TIET, Patiala


Mr. Jaswinder Singh

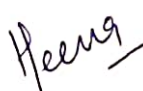
Senior Manager, GLD


Dr. Priyanka Kaushal

Professor (Convener)


Dr. Manpreet Kaur

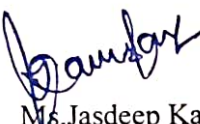
Associate Professor


Dr. Heena Dua

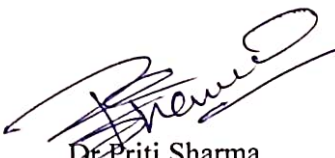
Assistant Professor


Dr. Pushwinder Singh

Assistant Professor


Ms. Jasdeep Kaur

Assistant Professor


Dr. Priti Sharma

Assistant Professor


Mr. Gitesh Suri

Assistant Professor

Annexures:

- Annexure I: Agenda Copy is attached
- Annexure II: Attendance Sheet of BoS members
- Annexure III: Approved study scheme, course code and detailed syllabus of Bridge Course-Mathematics course code-25C1EMU-B2 attached as Annexure III.
- Annexure IV: Approved study scheme, course code and detailed syllabus of Engineering Mathematics-I course code-25C1EMU-101 attached as Annexure IV.
- Annexure V: Approved study scheme, course code and detailed syllabus of Engineering Mathematics-II course code-25C1EMU-201 attached as Annexure V.
- Annexure VI: PPT attached

Chandigarh Engineering College – CGC, Landran, Mohali

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Punjab Technical University, Kapurthala)

Department of Applied Sciences

Minutes of Board of Studies (BoS) Meeting for Humanities and Communication Skills

1. Meeting Details

- **Date:** May 21, 2025
- **Time:** 10:00 am to 12:30 pm
- **Venue:** Conference Room, Block 9 First Floor
- **Mode:** Physical
- **BoS Meeting No.:** 1st

2. Attendance

Name of the Chairperson:

Dr. Harpal Singh	Professor & HOD, Applied Sciences Department
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List of Internal Members:

Name	Designation
Dr. Inderjot Kaur	Associate Professor (Convener)
Dr. Kavita Dhillon	Assistant Professor
Ms. Vasundhara Singh	Assistant Professor
Ms. Harjeet Kaur	Assistant Professor
Ms. Varinda Sharma	Assistant Professor
Ms. Divya	Assistant Professor

List of External Members:

Name	Designation
Dr. Meenu Gupta	Professor & Head, Department of English & Cultural Studies, Panjab University, Chandigarh
Dr. Chanchal Narang	Professor (English), University Institute of Legal Studies, Panjab University, Chandigarh
Dr. Vijaya Singh	Associate Professor, Department of English, PGGC-11, Sector 11, Chandigarh
Ms. Manjula Sularia	Life Skill Coach & Social Entrepreneur, Chandigarh

Kant
21/5/25

Han
21/5/25

Vinod
21/5/25

21/5/25

Manjula
21/05/25

21/5/25

Vijaya
21/5/25

Page 1/5

Special Invitees (if any):

- Nil

Members Absent (with or without intimation):

Nil

3. Agenda Items

Item No. 1: Welcome Address by the Chairperson, BoS

The Chairperson of the Board of Studies extended a warm welcome to all members, acknowledging the presence of both distinguished external experts and dedicated internal members. He highlighted the importance of the meeting in reviewing and updating the curriculum to align with academic and industry standards.

Item No. 2: Introduction of BoS Members.

The chairperson introduced all the External as well as Internal Board of Studies Members during his address.

Item No. 3: Brief Overview of Autonomy Status.

The Chairperson gave a brief overview of autonomy status of the institution and added that CEC-CGC has got Autonomous Status for a period of 10 years w.e.f. academic year 2025-26.

Item No. 4: To consider and approve the Study Scheme, Course Codes and Syllabus of English & Professional Communication (Theory & Lab) of First Year of B. Tech programmes w.e.f. Academic year 2025-26.

The course code and the course name as presented in the meeting is recommended and approved for the subjects: English & Professional Communication, English & Professional Communication Lab:

a) Subject Name: English & Professional Communication

Subject code: 25C1EPU-101

b) Subject Name: English & Professional Communication Lab

Subject code: 25C1EPU-111

2. After an extensive deliberation, the members of the Board of Studies granted their approval for the study scheme and the syllabus.

Handwritten signatures and dates:
Koush 21/5/25
Vijay 21/5/25
Raj 21/5/25
Vijay 21/05/25
Mangula 21/05/25
Raj 21/5/25
Raj 21/5/25
Raj 21/5/25
Page 2/5

3. Detailed syllabus: Following the deliberation on the syllabus for English & Professional Communication and English & Professional Communication Lab, the members have recommended and approved the subsequent modifications:

I. English & Professional Communication:

(i) The sequencing of the first three units have been changed which are as under:

Unit-1 Mechanics of Writing

Unit-2 Identifying Common Errors in Writing

Unit-3 Vocabulary Building & Basic Writing Skills

(ii) In Unit 1, all board members unanimously decided to incorporate the topics, 'Content writing (short speech, blogs, social media posts etc); Writing practices on the lives of prominent Engineers.

(iii) In Unit 2, all board members unanimously decided to incorporate the topics, 'Verbal Aptitude- Error Analysis based on corpus of Exercises: Spotting Errors, Selecting Words, Ordering of words'.

(iv) In Unit 3, it was decided by all the members to incorporate the topic, 'Vocabulary quiz'.

(v) In Unit 4, it was decided by all the members to incorporate the topics, 'Cohesive Devices; Professional Communication, its need and importance, barriers to effective communication; Presentation skills, its importance, Time management during presentations, Audience analysis and engagement tactics'.

II. English & Professional Communication Lab:

All the Board members collectively recommended and approved all the practicals for the course English & Professional Communication Lab.

Item No. 5: Discussion on Course Outcomes (COs)

After a thorough discussion, the board members have recommended and approved the course outcomes for English & Professional Communication and English & Professional Communication Lab.

Item No. 6: Discussion/Suggestions on Textbooks/Reference Books.

It was recommended to add the following reference book for the verbal ability topics:
Objective General English by Dr. R S Aggarwal (S. Chand, Revised Edition 2023)

Item No. 7: Any Other point with the Permission of the Chair.

No

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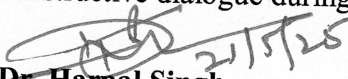
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4. Action Points

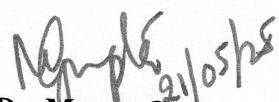
Sr. No.	Action points	Deadline
1	Revise syllabus of 25C1EPU-101 and 25C1EPU-111	After the approval from academic council
2	Upload BoS-approved syllabus on website	After the approval from academic council

Vote of Thanks

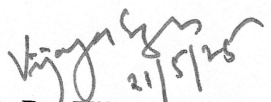
The Convener delivered a heartfelt vote of thanks to all the BoS members, acknowledging their dedication and collaborative efforts in finalizing the study scheme, syllabus, course outcomes and text books. Gratitude was expressed for their insightful contributions and constructive dialogue during the meeting.

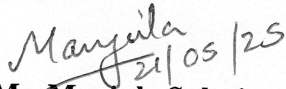

Dr. Harpal Singh

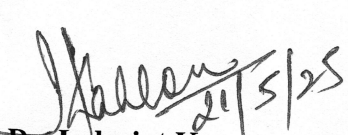
Chairperson, BoS
Professor & HOD – Applied Sciences


Dr. Meenu Gupta
Professor & Head,
Department of
English & Cultural
Studies, Panjab
University,
Chandigarh

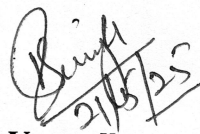

Dr. Chanchal Narang
Professor English, UIILS,
Panjab University,
Chandigarh

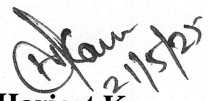

Dr. Vijaya Singh
Associate Professor,
Department of
English, PGGC-11,
Sector 11, Chandigarh

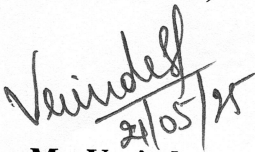

Ms. Manjula Sularia
Life Skill Coach &
Social Entrepreneur,
Sec.18, Chandigarh

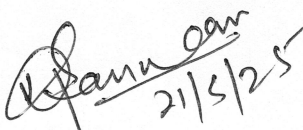

Dr. Inderjot Kaur
Associate Professor
(BoS Convener)


Dr. Kavita Dhillon
Assistant Professor


Ms. Vasundhara Singh
Assistant Professor


Ms. Harjeet Kaur
Assistant Professor


Ms. Varinda Sharma
Assistant Professor


Ms. Divya
Assistant Professor

Annexures:

- Annexure I: Agenda Copy is attached
- Annexure II: Attendance Sheet of BoS members
- Annexure III: Approved study scheme, course code and detailed syllabus of English & Professional Communication course code-25C1EPU-101 attached as Annexure III.
- Annexure IV: Approved study scheme, course code and detailed syllabus of English & Professional Communication Lab course code-25C1EPU-111 attached as Annexure IV.
- Annexure V: PPT attached